

## **FHFA-8**

### **SYSTEM NAME:**

Federal Home Loan Bank Directors.

### **SECURITY CLASSIFICATION:**

None.

### **SYSTEM LOCATIONS:**

Federal Housing Finance Agency, 400 7<sup>th</sup> Street SW, Washington, D.C. 20024; and any alternate work site utilized by employees of the Federal Housing Finance Agency (FHFA) or by individuals assisting such employees.

### **CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Current and former Federal Home Loan Bank (FHLBank) Directors, and potential candidates for election.

### **CATEGORIES OF RECORDS IN THE SYSTEM:**

Records contain certifications of eligibility and qualifications, and information concerning the financial interests of current and former FHLBank Member and Independent Directors, actual and potential candidates for election, and their immediate families that may render that individual ineligible to serve as either a Member or Independent Director of a FHLBank.

### **AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

12 U.S.C. 1427(a) and (b); 12 CFR 1261.5, 1261.7, 1261.10 to 1261.13.

### **PURPOSE(S):**

Records are collected to determine whether FHLBank Directors and potential candidates for election are in compliance with statutory and regulatory eligibility requirements and, in the case of Independent Directors, whether they fulfill certain statutory qualifications.

### **ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside FHFA as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

(1) When (a) it is suspected or confirmed that the security or confidentiality of information in the system of records has been compromised; (b) FHFA has determined that as a result of the suspected or confirmed compromise there is a risk of harm to economic or property interests, identity theft or fraud, or harm to the security or integrity of this system or other systems or programs (whether maintained by FHFA or another agency or entity) that rely upon the compromised information; and (c) the disclosure is made to such agencies, entities, and persons who are reasonably necessary to assist in connection with FHFA's efforts to respond to the suspected or confirmed compromise and prevent, minimize, or remedy such harm.

(2) Where there is an indication of a violation or potential violation of law, whether civil, criminal or regulatory in nature, and whether arising by general statute or particular program statute, or by regulation, rule or order issued pursuant thereto, the relevant records in the system of records may be referred, as a routine use, to the appropriate agency, whether federal, state, local, foreign or a financial self-regulatory organization charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute, or rule, regulation or order issued pursuant thereto.

(3) Records in this system may, in the discretion of FHFA, be disclosed to any individual during the course of any inquiry or investigation conducted by FHFA, or in connection with civil litigation, if FHFA has reason to believe that the individual to whom the record is disclosed may have further information about the matters related therein, and those matters appeared to be relevant at the time to the subject matter of the inquiry.

(4) A record or information in this system may be disclosed to any individual with whom FHFA contracts to reproduce, by typing, photocopy or other means, any record within this system for use by FHFA and its employees in connection with their official duties or to any individual who is utilized by FHFA to perform clerical or stenographic functions relating to the official business of FHFA.

(5) Records or information in records contained in this system may be disclosed to members of advisory committees that are created by FHFA or by Congress to render advice and recommendations to FHFA or to Congress, to be used solely in connection with their official, designated functions.

(6) Disclosure may be made to a Congressional office from the record of an individual in response to an inquiry from the Congressional office made at the request of that individual.

(7) To contractor personnel, grantees, volunteers, interns, and others performing or working on a contract, service, grant, cooperative agreement, or project for FHFA.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records are maintained in electronic format, paper form, and magnetic disk or tape. Electronic records are stored in computerized databases. Paper and magnetic disk, or tape records are stored in locked file rooms or locked file cabinets.

**RETRIEVABILITY:**

Records may be retrieved by any of the following: e-mail address, name, or an assigned file number for the purpose of responding to the requestor. Information may additionally be retrieved by other personal identifiers.

**SAFEGUARDS:**

Records are safeguarded in a secured environment. Buildings where records are stored have security cameras and 24-hour security guard service. Access is limited to those individuals whose official duties require access. Computerized records are safeguarded through use of access codes and other information technology security measures.

**RETENTION AND DISPOSAL:**

Paper records and electronic media are retained in accordance with National Archives and Records Administration and FHFA Records Retention and Disposition Schedules. Disposal is by shredding or other appropriate disposal systems.

**SYSTEM MANAGER(S) AND ADDRESS:**

Federal Housing Finance Agency, 400 7<sup>th</sup> Street SW, Washington, D.C. 20024, and any alternate work site utilized by employees of the Federal Housing Finance Agency (FHFA) or by individuals assisting such employees.

**NOTIFICATION PROCEDURE:**

Direct inquiries to the Privacy Act Officer by mail at Federal Housing Finance Agency, 400 7<sup>th</sup> Street SW, Washington, D.C. 20024, or electronically at <https://www.fhfa.gov/AboutUs/FOIAPrivacy/Pages/Privacy.aspx> in accordance with the procedures set forth in 12 CFR part 1204.

**RECORD ACCESS PROCEDURES:**

Direct requests to the Privacy Act Officer by mail at Federal Housing Finance Agency, 400 7<sup>th</sup> Street SW, Washington, D.C. 20024, or electronically at

<https://www.fhfa.gov/AboutUs/FOIAPrivacy/Pages/Privacy.aspx> in accordance with the procedures set forth in 12 CFR part 1204.

**CONTESTING RECORD PROCEDURES:**

Direct requests to the Privacy Act Appeals Officer by mail at Federal Housing Finance Agency, 400 7<sup>th</sup> Street SW, Washington, D.C. 20024, or electronically at <https://www.fhfa.gov/AboutUs/FOIAPrivacy/Pages/Privacy.aspx> in accordance with the procedures set forth in 12 CFR part 1204.

**RECORD SOURCE CATEGORIES:**

The information is provided by the individual and/or the FHLBank. Data may also be added pertaining to the fulfillment of the form. Information may also be obtained from other FHFA records systems.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**OMB CONTROL NUMBER:**

The information that is collected and contained in this system has been approved by the Office of Management and Budget under OMB Control No. 2590-0006, "Federal Home Loan Bank Directors."